**CEIRIOG UCHAF COMMUNITY COUNCIL**

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| **COMMUNITY COUNCIL MEETING**  **4th April 2023** | **Present:**  **Cllr Benning (Chair),**  **Cllr S Berriman,**  **Cllr Evans Swogger**  **Cllr Jones**  **Cllr Morris**  **County Cllr Bates**  **Clerk: Miles Matile.** |

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| **1** | **APOLOGIES** | **Cllr D Berriman**  **Cllr Claybrook**  **PCSO Griffiths** |  |
| **2** | **DECLARATION OF INTERESTS RELATED TO ANY AGENDA ITEM** | **NONE RECORDED** |  |

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| **No** | **AGENDA ITEM** | **DISCUSSION** | **ACTION**  **WHO/WHEN** |
| **3** | **MINUTES OF LAST MEETING**  **7TH MARCH 2023** | **APPROVED**  **PROPOSED** Cllr Evans Swogger  **SECONDED**: Cllr Jones |  |
| **4** | **MATTERS ARISING**  **7TH MARCH 2023** |  |  |
| **4 (i)** | **CENTENARY** | * In the absence of Cllr D Berriman there was no further update. The Council is very aware that the date for any event is now becoming critical. It was also noted that any event must be inclusive of the Chapel congregations. | **CLERK** to liaise with Cllr Berriman to assist in the coordination of proposed events. |
| **4 (ii)** | **MOBILE SIGNAL UPDATE** | The Clerk confirmed that he had not received any formal update from the consultants within the past 4 weeks. Work has been taking place on the existing mast | **CLERK** to maintain periodic contact with the planning consultant |
| **4 (iii)** | **CASUAL VACANCY** | The Clerk confirmed that the Notices of the Vacancy have been posted in both Wards, on Facebook and on the Council website.  Closing date for applications 21st April 2023 |  |
| **4 (iv)** | **COMMUNITY AGENT** | The Chair and Clerk confirmed that they have met with the Clerk of Glyn Ceiriog Community Council (GCCC) on the 20th March and subsequently with the full GCCC on the 28th March to discuss the employment of Community Agent.  The full GCCC proposed the following conditions:  1. With regard to HMRC and PAYE; rather than merging the two Councils - CA's salary with regards to HMRC will be separate but managed by this Council.  2. Hourly rate to be agreed by this Council.  3. Mileage rate to be paid to the CA from her home to Ceiriog Uchaf  4. Ceiriog Uchaf to agree to the policies in place by this Council currently in terms of employee and employer responsibility e.g. Grievance and Complaints Policy.  5. New contact to be drafted reflecting the change in circumstances covering the CA working 24 hours i.e. 16 hours in Glyn Ceiriog and 8 hours in Ceiriog Uchaf  6. Supervision - to be undertaken by Ceiriog Uchaf Clerk bimonthly.   * Ceiriog Uchaf Council confirmed that it would wish to proceed upon this basis and to review progress in 12-18 months * Christina to be invited to the Annual Meeting | **CLERK** to liaise with GCCC and WCBC to finalise the small print on the additional hours.  **CLERK** to meet with Christina |
| **4 (v)** | **WARM HUB** | The Clerk has made contact with Wrexham CBC to query why a grant had not been made. Confirmed that this was due to information being overdue and the fund was now closed. |  |
| **5** | **REPORTS** |  |  |
| **5 (i)** | **WREXHAM CBC** | Cllr Bates:   * The County Court has adjourned the case of WCBC v GLASS until the 09/05/2023. * The consultation process between residents and the renewable energy company has been very successful attracting over 190 responses. * The bike track in Glyn Ceiriog has now opened and proving to be popular. * Data was provided related to the time taken to make a tenanted property available for re-let by WCBC Housing Dept * Pot holes -everyone to report them to WCBC | **CLERK** to update website with information on how to report |
| **5 (ii)** | **NORTH WALES POLICE** | The Clerk had met with PCSO Griffiths who sent his apologies due to issues with his shift pattern. An officer had confirmed that they would be available for the May Annual meeting |  |
| **6** | **FINANCES** |  |  |
| **6 (i)** | **PAYMENTS** | * The Clerk provided the Council with a list of payments since the last meeting. * CADW and GCCC had made payments for the Huw Morus monument. * Cllr Benning has purchased a voucher to express our thanks to the Davies’s for their work in the centre of the village. * The Council approved that it would consider establishing a financial commitment to this work later in the year. |  |
| **6 (ii)** | **REMUNERATION TO COUNCILLORS** | * The Chair and Clerk confirmed that payments had been made to 4 Councillors and this will be included within the Annual Report   . |  |
| **6 (iii)** | **ACCOUNT BALANCE** | Cllrs had copies of the balance of accounts up to 31/03/2023. This showed that the Council held **£4,645.74 as of 31/03/2023.** |  |
| **6 (iv)** | **2023-2024 DRAFT ALLOCATION OF BUDGET** | * The Clerk presented a draft allocation for the 2023-2024 precept. This includes financial provision for Property, People, Administration and Donations. * Under the current allocation we anticipate a planned deficit of £600. |  |
| **6 (v)** | **UNITY TRUST BANK** | * Further to Minute 7 (ii) 4th October 2022, now that payments have been received from CADW and GCCC a bank account with the Unity Trust Bank will be opened and existing funds transferred. | **Clerk/Chair** to further look at options for investing savings and advise the Council. |
| **7** | **PLANNING** |  |  |
| **7 (i)** | **STREET LIGHTING** | A further discussion about the type of bulbs, diffusers and the spread of light was undertaken.  The Council agreed that there should be no further action on this point. |  |
| **8** | **CLOSED GRAVEYARD AND**  **NEW CEMETERY** |  |  |
| **8 (i)** | **CONTESTED OWNERSHIP** | The Clerk presented a draft summary of the disputed ownership of the two areas of land. The Council was asked to look at the two areas separately as each had its own history and the ownership of each area is contested upon different facts.   * Issues of ownership in relation to the Cemetery have been contested since 1996 and the Graveyard since pre-1974. * Three matters have arisen in recent months to require CUCC to re-look at the issues of ownership. A problem with tree-roots effecting the structural integrity of graves; a request for lighting on St Garmon’s Church path (see minutes 4.(v) 7th March 2023; a fallen tree branch impeding access and egress. * The Chair and the Clerk have received advice from WCBC Environment; David Davis and Son providing grave digging expertise; WCBC Legal; Welsh Church Commissioners and a solicitor retained by OVW. * The Clerk has met with the owners of one grave and a resolution has been reached whereby a second plot will be made available at no additional cost. | **CLERK** to continue enquiries with Ruthin and Wrexham Archives to further develop the Summary and provide updates to the Council. |
| **9** | **ANY OTHER BUSINESS** |  |  |
|  | **CLARIFICATION** | The Council will only use AOB for emergency matters. |  |
| **10** | **NEXT MEETING** | **TUESDAY 9TH MAY 7.00**  **ANNUAL MEETING** |  |