**Ceiriog Uchaf Community Council**

**Safeguarding Policy**

**Introduction**

Under a number of Statutes everyone has a duty to safeguard children, young people and vulnerable adults. This policy promotes good practice in safeguarding for those dealing with the young and vulnerable and using Council facilities or events promoted by the Council.

The policy will be reviewed annually.

**Definitions**

Children and young people: Anyone under the age of 18 years. (Children Act 1999)

Vulnerable Adult: Anyone over 18 who is:

Unable to care for themselves

Unable to protect themselves from significant harm or exploitation

Or may be in need of community care services

**To Whom This Policy Applies**

This policy applies to anyone working for or on behalf of Ceiriog Ucha Community Council whether in a paid, voluntary or commissioned capacity, for example contracted to do a piece of work.

It also applies to any individual using Ceiriog Ucha Community Council facilities for the purpose of delivering any service to children, young people or vulnerable adults.

 **Promoting a Safe Environment**

In order to promote a safe environment for children, young people and vulnerable adults, Ceiriog Ucha Community Council will:

Provide safe facilities and do regular safety assessments.

Ensure that Councillors, employees, and leaders of activities are aware of the safeguarding expectations.

Ensure that the policy for users of Ceiriog Ucha Community Council facilities includes a requirement that they are safe to work with children, young people and vulnerable adults. (eg, any adults who have regular unsupervised contact with children, young people or vulnerable adults during the course of their duties should undergo appropriate Disclosure and Barring Service checks.)

Ensure that attendees at functions are aware that parents are responsible for their children’s safety and the location of a dedicated safe place for lost children is clear.

**Safe Working Practice**

All users of Ceiriog Ucha Community Council Facilities must follow the safeguarding children, young people and vulnerable adults policy and procedures at all times.

Refrain from any behaviour that involves racism, sexism and bullying and in addition to report any instances of such behaviour to Councillors, the clerk or parents and carers, as appropriate.

**Allegations Against Staff and Volunteers**

All Councillors, contractors and staff should take care not to place themselves in a vulnerable position with a child or vulnerable adult.

If an allegation is made against a Councillor, a contractor or staff, the person receiving the allegation will immediately inform the Chair of Ceiriog Ucha Community Council.

Ceiriog Ucha Community Council should follow the Wrexham procedures for managing such allegations available on the Council’s website. No attempt should be made to investigate or take action before consultation with the Local Authority Designated Officer (LADO).

**Whistleblowing**

All Councillors, contractors and staff should be aware of their duty to raise concerns about the attitude or actions of colleagues and appropriate advice should be sought from the LADO or Safeguarding Team.

**Useful Contacts**

SPOAchildren@wrexham.gov.uk. or 01978 292039 (Office Hours) 0345 0533116 (OOH)

[www.wrexham.gov.uk](http://www.wrexham.gov.uk). Adults at Risk. (AAR)

**NB** It should be clear that Ceiriog Ucha Community Council has no responsibility for the Village Hall which should have its own Safeguarding Policy. Nor does the Council own any playground or other children’s facilities.

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