

Minutes of Meeting Date: 5th July 2022

Ceiriog Uchaf Community Council (CC)		Present: Cllr Benning (Chair), Cllr D. Berriman, Cllr S. Berriman, Cllr. Biddulph, Cllr. Claybrook, Cllr Morris, Cllr Swogger, County Cllr Bates
Agenda	Discussion	Action required – who/when?
1. Apologies	Apologies from Cllr Jones	
2. Declaration of Interest	None	
3. Minutes of Last Meeting	Minutes proposed by Cllr S Berriman, agreed unanimously	
4. Matters Arising	<p>1. CC unanimously agreed that Cllr Benning and Cllr Swogger take roles of Finance Officer and Acting Clerk respectively.</p> <p>2. GLEAM membership:- Cllr Benning confirmed with One Voice Wales as to legitimacy of the CC joining the organisation. Cllr D Berriman informed he has already joined as an individual member.</p> <p>3. Advert for position of Clerk:-</p> <p>4. Questionnaire for community regarding telephone access</p>	<p>2. Clerk to purchase subscription of GLEAM for CC.</p> <p>3. Acting Clerk to put advert in Glyn News. Chair to contact Clerk of Glyntrian offering her the position. Trevor suggested Chair talking to One Voice Wales to clarify if new Clerk can be Self Employed</p> <p>4. Cllrs Biddulph and Claybrook to action at upcoming Llanarmon School fete</p>
5. Reports	<p>1. No Police report this month</p> <p>2. CCTV:- change of council members mean a need to clarify who has access to CCTV recordings, in line with GDPR regulations.</p> <p>3. County Councillor's report:- Recent planning application at Tyn Twll for two cabins for holiday accommodation have been turned down. Cllr Bates discussed how the fine balance between protecting the environment and protecting the livelihoods of residents needs to be thought through carefully. Landscape needs to be protected, but there is a need for food security, housing and employment.</p>	<p>2. Chair to review CCTV policy and reissue guidance to councillors. Chair to discuss changed CCTV access with Jonathan Greatorex.</p> <p>3. Councillors to give these complex issues consideration.</p>

	<p>3 (Cont). Cllr Bates reported on unstable steps providing a pathway behind Porth Y Cwm bungalows and the general lack of insulation in the houses.</p> <p>4. Cllr Bates reported his recent completion of a free food hygiene course provided online by AVOW.</p> <p>5. PACT grant application:- Clerk reported emailing two Police departments regarding PACT funding application (funds to supply Wifi for Hall, enabling Police use of the Hall as a hub).</p>	<p>3. (Cont) Cllr Bates to contact housing cooperative.</p> <p>4. Cllr Bates to supply details of link to Clerk for interested Councillors.</p> <p>5. Awaiting reply regarding application process.</p>
6. Finance	<p>1. Internet banking:- Chair awaiting delivery of keypad password generator from HSBC before internet banking can finally be used. New signatories for cheques need to be added.</p> <p>2. Request:- £2000 belonging to the Hall is being held in the CC account while the Hall sets up a new bank account. The Hall has requested that some of this money be paid out of the account by the CC to pay their outstanding electricity bill. This was agreed, pending a suitably clear invoice.</p> <p>3. Accounts:- balance carried forward on 5/7/22 was £4,726.68 (of which £2000 belongs to the Hall).</p>	<p>1. Pending.</p> <p>2. Cllr Benning to arrange payment, by cheque, if necessary.</p> <p>3. A better breakdown of this will be achievable upon the activation of internet banking.</p>
7. Huw Morus Memorial	<p>Huw Morus Memorial:- Chair applied for CADW funding. Much delayed, due to out-of-office working.</p>	<p>Pending reply from CADW.</p>
8. Digital Telephony	<p>See Matters Arising</p>	
9. A1 Signage	<p>Disbanded Tourism Partnership are using their last funds to supply new sign(s?) for Llanarmon. It was felt there was much more information needed about the form, material, content, language, appearance etc of the signs before the CC agrees to mount them (or one of them? Wasn't</p>	<p>Clerk to email requesting more information.</p>

	clear).	
10. Whitegate Cottage	Whitegate Cottage Complaint Letter:- Cllr S Berriman, after consulting with Conservation Officer Ms Kathryn Moore, drafted a strong letter to the owner of Whitegate Cottage. It was felt that a more moderate approach might be to draft a letter making enquiries as to what stage the developer is with their property and what progress we might expect.	Chair and Clerk to draft letter of enquiry.
11. Council Policies	<ol style="list-style-type: none"> 1.Social Media 2. Welsh Language 3.Complaints Policy 4.Grievance Policy 	<ol style="list-style-type: none"> 1.Approved 2.Approved 3.Approved 4.Approved
12. Any Other Business	<p>1.Notice Board:-Cllr S Berriman reported that a local resident suggested glass or plexiglass-fronted notice board to replace bus-shelter pinboard. However, it was decided that this would be prohibitively expensive, would require either a key to lock against the wind, preventing easy access, or would run the risk of frequent breakage and costly replacement. Also it would very much cut down on the usable space available, and the pin board is almost always full, so cutting down on the size would not be beneficial.</p> <p>2.Burial Ground Gates:- Cllr Claybrook pointed out that the gates leading to the new burial ground are in a poor condition.</p> <p>3. Burial Ground Notice Board:- Cllr Claybrook also pointed out that the contact details on the Burial Ground notice board are out of date.</p>	<p>2. Cllr Claybrook to action a survey of the gates</p> <p>3.Acting Clerk to place a temporary contact update (sticker) on the sign, until new Clerk is found.</p>
13. Date of next Meeting	Aug 2 nd 7.30pm	